



FBA Media Library Volunteer Application

Please return this application to:
 FBA Media Library * 4400 N. Peachtree Road * Atlanta, GA 30338 *
library@fba.org
www.fba.org/medialibrary

If you have a desire to serve the Lord and the Media Library, think and pray about joining our team of volunteers. It takes only a morning during the week for training, then two hours of work per week. It is an opportunity to not only welcome others, but also to meet new acquaintances! Volunteer opportunities are open to First Baptist Atlanta Members with Library accounts in good standing. Please contact Martha Jo Dendinger at library@fba.org for more information.

| | | |
|------------|------------|--------|
| Name | | |
| Address | | |
| City | State | Zip |
| Home Phone | Work Phone | E-mail |

Availability (circle all that apply) Volunteers should be willing to make the Library Ministry first priority / primary ministry and avoid involvement in other major ministries that might conflict.

| | | |
|-----------|-------------------------|---------------------------|
| Sunday | 8:30 a.m. to 10:45 a.m. | 10:30 a.m. to 12: 45 p.m. |
| Tuesday | 9:30 a.m. to 11:30 a.m. | 1:00 p.m. to 3:00 p.m. |
| Wednesday | 1:00 p.m. to 3:00 p.m | 4:30 p.m. to 6:45 p.m. |

Volunteer positions in the library require a commitment of time. Please tell us what time period you can commit to a volunteer position.

| | |
|------------------|---------------------------------|
| ___ one week | ___ nine months (a school year) |
| ___ one month | ___ ongoing |
| ___ three months | |

Work Experience (include volunteer service)

Position _____ Employer _____

Position _____ Employer _____

Education (check highest level)

___ High School ___ Some College ___ College Degree

What are your spiritual gifts? _____

Please complete the Skills/Interest Inventory on the reverse side.

Skills/Interest Inventory

Indicate those areas where you have experience and where you have an interest in volunteering.

| Arts/Crafts | Experience | Interest |
|--|-------------------|-----------------|
| <input type="checkbox"/> Exhibits | _____ | _____ |
| <input type="checkbox"/> Window displays | _____ | _____ |
| <input type="checkbox"/> Other | _____ | _____ |

| Clerical/Computer | Experience | Interest |
|--|-------------------|-----------------|
| <input type="checkbox"/> Answering phones | _____ | _____ |
| <input type="checkbox"/> Data entry | _____ | _____ |
| <input type="checkbox"/> Internet searching | _____ | _____ |
| <input type="checkbox"/> Database management | _____ | _____ |
| <input type="checkbox"/> Cataloging skills | _____ | _____ |
| <input type="checkbox"/> Desktop publishing | _____ | _____ |
| <input type="checkbox"/> Spreadsheet experience | _____ | _____ |
| <input type="checkbox"/> Word processing | _____ | _____ |
| <input type="checkbox"/> Web page design/maintenance | _____ | _____ |

Software you have used: _____

| Program Support | Experience | Interest |
|--|-------------------|-----------------|
| <input type="checkbox"/> Organize special events/reading programs | _____ | _____ |
| <input type="checkbox"/> Present educational program Topic: _____ | _____ | _____ |

| General Library Work | Experience | Interest |
|--|-------------------|-----------------|
| <input type="checkbox"/> Book Mending | _____ | _____ |
| <input type="checkbox"/> Shelving Books | _____ | _____ |
| <input type="checkbox"/> Adopt-a-Shelf (shelf-reading) | _____ | _____ |
| <input type="checkbox"/> Collection Preservation | _____ | _____ |
| <input type="checkbox"/> New Item Processing | _____ | _____ |
| <input type="checkbox"/> Archives | _____ | _____ |
| <input type="checkbox"/> Genealogy | _____ | _____ |
| <input type="checkbox"/> Local History | _____ | _____ |
| <input type="checkbox"/> Opinion Surveys | _____ | _____ |
| <input type="checkbox"/> Book Reviewing | _____ | _____ |
| <input type="checkbox"/> Other | _____ | _____ |

| Outreach | Experience | Interest |
|--|-------------------|-----------------|
| <input type="checkbox"/> Bookmobile | _____ | _____ |
| <input type="checkbox"/> Story time | _____ | _____ |
| <input type="checkbox"/> Reading to others | _____ | _____ |
| <input type="checkbox"/> Book clubs | _____ | _____ |
| <input type="checkbox"/> Other _____ | _____ | _____ |